

Catering for a Sustainable Future, Group

Hosted by: Shine Food Machinery Limited

14th March 2007

1. Present:

Tony Galvin	A&E Partnership	TG
Kerry Burnett	CDIS-KARM	KB
Janette Hewitt-Allard	CDIS-KARM	JHA
Iain Munroe	CEDA	IM
Keith Warren	CESA	KW
Jackie Snaith	Chapel Foodservice Consultants	JS
Colin Nevitt	Falcon Foodservice Equipment	CN
Andrew Galeckyj	Foster Refrigerator	AG
Bob Plumb	GWP	BP
Glenn Roberts	Gram	GR
Phil Gibson	Halton Vent Master	PG
Paul Bouscarle	Lincat	PB
Kate Gould	Merritt-Harrison	KG
Peter Sage-Passant	Mechline	PSP
Alex McDonald	Mecserflex	AM
Tim Gamble	Monika	TimG
Steve Elliott	Serviceline	SE
Chris Hinton	Shine Food Machinery Ltd	CH
Phil Davies	Trak Hupfer	PD
Douglas Graham	Winterhalter	DG
Paul Anderson	Rational	PA
Bill Downie	Meiko	BD
David Stubbs	Fermod	DS
Steve Fuller	Digitron	SF
John Quip	Lincat	JQ
Andrew Pantelli	Fresh RM	AP
Amy King	King Design Consultancy	AK
Geoff King	King Design Consultancy	GK
Adrian Rayner	Hubbard Ice Systems	AR
Nick Oryino	Carford	NO

Apologies:

David Clarke	CDIS-KARM	DC
Calton Clarke	CDIS-KARM	CC
Richard Oates	Foster Refrigerator	RO
Steve Wallace	Hobart	SW
David Ramscar	Installation Design Services	DR
Simon Wood	Monika	SW
John Eaton	Salix	JE
Mick Jary	Williams Refrigeration	MJ
David Holliday	Adande	DH

Ian Wood	Adande	IW
Ian Clow	Charvet	IC
Robert Purdie	Genesis Controls	RPU
Eric Wintersgill	Lincat	EW
Elaine Powis	Sterling Foodservice	EP

2. Introduction

BP welcomed everyone to the meeting and thanked them for their time, thanked CH (Shine Food Machinery Limited) for hosting the meeting.

BP welcomed all those who were attending for the first time to the meeting.

3. BP advised that we had not been successful with our Carbon Trust loan bid, KW would give a report later on in the meeting, but he felt it important to discuss how we move on with the measurement programme without the loan. Are we able to approach all those that had pledged funds to match the loan and ask if they would be prepared to continue with the pledge on the basis of the measurement action being undertaken in a more limited capacity?

IM/KW/
TG

IM advised that this could be approached at the forthcoming CEDA conference.

IM/BP

The consensus of the meeting was that this would be appropriate and an action taken by each of the professional bodies reps to write out to their memberships accordingly.

PSP advised that the monitoring was still required as this would form part of the Guide by way of tables indicating theoretical benchmarks and monitored benchmarks; however this is information that can be added toward the end of the guide process.

JS asked if we could create an energy model from the theoretical benchmarking in the first instance. Whilst this was seen as a good first step, monitoring would help give credibility to these models.

AG suggested that many "Blue chip" companies would welcome the opportunity to have their kitchens monitored if they were able to see positive results and long term savings and in many case would be prepared to pay for this.

BP stated that we now urgently need to identify sites for the measuring programme and asked that each of the Market Sector Champions investigate their market sectors to establish a number of sites with an expression of interest. These sites to be registered with JHA within the next four weeks. ALL

Universities (JE)	JE
Hotels (BP)	BP
Military (CH)	CH
Prison Service (PSP)	PSP
Hospitals (JS)	JS
Business & Industry (SE)	SE

PSP suggested that due to the importance of this activity there should be someone recognised as the chair. BP asked that anyone that felt they would be able to manage this task let him know by email. ALL

BP confirmed that the need for energy criteria on individual items of equipment were still necessary and that whilst manufacturing data was a very good starting point, a neutral testing exercise would still be beneficial; however previous costs from the likes of Sheffield Hallam were not insubstantial and would deplete any funds available. In the first instance manufacturer's data should be collated.

4. Group Structure

BP suggested that with the increasing numbers becoming involved with the group we should try to make best use of everyone's time and have a structure that can work in smaller groups focused on definite targets such as the working groups for the guide. He suggested that we should form an Executive Board to oversee the overall running of the group; this would enable working group's time to meet and report back to the Exec Board, with the exec Board meeting say every other month, working groups as decided by the each group and a main open meeting quarterly. A suggested Exec Board format is attached. Could any comments, suggestions or nominations please be sent by email to either BP or KB. ALL

5. Group Logo

It had previously been agreed that the group needed an identity in the form of a logo, something that any member could use to demonstrate their involvement and for marketing appeal to publicise the group.

KG and PSP have worked on this and a couple of options were tabled (copies attached). Could all comments, ideas and suggestions be sent by email to KG to enable KG to present the final proposal at the next meeting.

ALL

6. Marketing, Publicity and Awareness

JS suggested that the group should make a formal presentation to other bodies such as ACE, LACA, HCIMA etc. to increase awareness of the group, canvass for monitoring sites and formal links etc.

BP asked that anyone with contacts within any such organisations investigate to find out if they have "branch" meetings or the like where such a presentation could be made to reach the maximum number of members etc. Any dates or opportunities please advise KB.

ALL

7. Website

It had previously been agreed that the group should now have it's own website, PSP suggested that the website should include:-

News items including an update on the progress of the Guide and other working groups

Energy saving tips

Manufacturers energy solutions (not t a general "sales pitch" but specific energy items)

Links to other organisations

Contact information for CSFG

There is a cost in terms of funds and time to set up and run a website, BP asked that anyone with a particular interest of knowledge; personally, in-house or external agency let him know.

ALL

AG asked if someone like The Caterer would be willing to sponsor this due to its "cross industry" appeal. BP to speak with the Caterer.

BP

BP asked if anyone willing to Champion this project would let him know.

ALL

8. CIBSE Guide

PSP gave an update on the Guide.

TP1 had been accepted by CIBSE formerly accepting the document; they were most complimentary on the format etc. believing it to be well conceived.

CIBSE require a commitment form CEDA, CESA & FCSI to purchase a set number of the guide to cover publication costs, this number has yet to be established.

A number of people had asked PSP about Sustainability and its place in the guide, PSP advised that the Guide is to focus on Energy and due to the restriction in pages etc. it would not be possible to do other than make mention of Sustainability, but if there proved a need an accompanying guide focused on sustainability could be produced later.

PSP had been asked about overlapping of information between the working groups and chapters etc. He asked that any queries on this be directed to him and he would pass on to the appropriate working group for consideration.

Any savings should be referenced as % or Kw not in monetary terms as these quickly go out of date.

PSP advised that upon completion CIBSE would review the document with two referees and a third from our industry (this person can not have been involved in its preparation).

Any conflicts between working groups would be resolved by means of the mediation procedure previously issued.

The Guide is targeted to be complete for publication end of 2008, first drafts must be in to PSP by 30th June (Working Group Chairs you have been warned!)

PSP advised that DC had withdrawn from WG1 in order to provide technical assistance across all the groups, any queries in the first instance should be direct to PSP. KB to chair WG1.

BP asked that a copy of the Working Groups, their brief and current members etc. be issued to everyone for reference. To be attached to these minutes. Anyone wishing to join a working group should contact PSP.

ALL

9. Carbon Trust

KW gave an update on the Carbon Trust Loan:-
Carbon Trust had £777k - £1m available for network schemes for this third round competitive call, they had fallen short of bids for the 1st and 2nd round and had actively recruited for this round, resulting in some 43 bids representing £2.5m applied for.

Successful bids would be published end of April; KW has arranged to meet with the Carbon Trust thereafter to gain an understanding of why our bid was unsuccessful.

We had £35k of "in kind" funding pledged for the bid, the CESA board had, today, agreed to contact those that had made a pledge to ask if they would stand by their pledge to enable the monitoring programme to continue (in a limited fashion).

BP expressed the thanks on behalf of the group to KW and his team for their efforts in preparing the bid.

BP asked KW to establish from BEAMA the set up costs for the smart metering so that we could calculate funding required to complete a set number of site monitoring, the aim was for a minimum of 6 sites ideally 1 from each market sector. KW

KW thought that Hospitable Climate may have been a successful bidder based on previous projects and if so we might be able to approach them for assistance, KW to contact. KW

Fresh RM had confirmed their support for the "Kitchen of the Future" at Hotelympia 2008.

We had not bid for the £35k sum as it was felt this could have conflicted with the main bid, also these bids are typically for marketing type projects to raise awareness etc.

10. CEDA, CESA, FCSI Update

IM advised that their conference was featuring the work of the group and would be the focus of one of the working sessions. They were also to take the opportunity to canvass for funding. IM/BP

KW advised that there was a meeting being held at CESA on 26th April 2007 at 2.00PM with DEFRA with regard to the refrigeration performance standard and extending the range

	and size of cabinets included. Anyone wishing to attend should contact KW direct.	ALL
11.	Actions to Take Away	
	Identify sites for the smart metering monitoring. To be registered with JHA within the next four weeks.	ALL
	Any information with regard to the website to be emailed to BP with the aim of having the site up and running within the next four weeks.	ALL
	Nominations for the Chair for the Monitoring to contact BP.	ALL
	Nominations for the Chair for the Website to contact BP.	ALL
	Comments on the Logo to KG.	ALL
	Presentation opportunities to KB.	ALL
	CEDA, CESA & FCSI to contact those having made pledges to ask if they are still willing to make the pledge.	IM/KW/ TG
12.	AOB	
	TG asked if any caterers had been contacted to establish if they have any sites already monitoring. TG to contact Allied Members of FCSI.	TG
	CN expressed concern over funding as it seemed to fall to the same people all the time, what the group is trying to achieve is for the good of the whole industry and therefore there should be a more representative approach to funding. BD suggested a 0.1% levy on turnover for all companies which would not be unreasonable and would generate a healthy working fund.	
	BP asked for nominations for a treasurer as the group was now looking to raise and control funding.	ALL
	BP/KB to issue a list of diary dates for meetings.	BP/KB